



PERFORMANCE HCM

ACA REPORTING ELECTION FORM

In accordance with section 6056 in the IRS Code, the Affordable Care Act (ACA) regulations provide for each Applicable Large Employer (ALE) to file Form 1094-B/C (a transmittal) and Form 1095-B/C (an employee statement). The Form 1095-B/C will be used by an ALE to satisfy the section 6055 and 6056 reporting requirements. An ALE that sponsors a self-insured plan will report on Form 1095-C, completing both sections to report the information required under both sections 6055 and 6056.

These regulations provide that section 6056 returns must be filed with the IRS annually, no later than February 28 (March 31 if filed electronically – required if you have more than 250 w2’s) of the year immediately following the calendar year to which the return relates. In addition, the regulations provide that the section 6056 employee statements be furnished annually to ACA full-time employees on or before January 31 of the year immediately following the calendar year to which the employee statements relate. This means that the first section 6056 employee statements (meaning the statements for 2018) must be furnished no later than January 31, 2019.

Per this Election Form, PERFORMANCE HCM has informed you of your responsibility for ACA tax reporting and requirements for providing all Full Time Employees with a 1095-C form and the requirement to file a 1094-C form. PERFORMANCE HCM has offered to provide these services at an additional cost of \$250.00 Annual Administrative Fee, \$25.00 base and \$4.75 per 1095-C.

PERFORMANCE HCM is capable of tracking, reporting and producing 1095-C and 1094-C forms and filings and will require the election below to be completed and emailed to iSolvedACA@performancehcm.com no later than September 28th. Election Forms submitted after September 28th will be subject to the Annual Administrative Fee Attached Exhibit A. The Annual Administrative Fee will be debited from your account within 30 days of your election.

It will be each employer’s responsibility to ensure all employees required to receive a 1095 form receive their forms and all data on the forms is accurate and correct.

I Elect _____ I Do Not Elect _____ to have Performance Payroll complete the ACA reporting requirements.

Is your company Self-Insured? Yes or No _____ (All self-Insured Employers are required to file)

Is your plan a Qualified Health Plan? Yes or No _____

ACA Contact: _____ Email: _____ Phone: _____

Client ID _____ Client Name: _____

Print Name: _____

Authorized Signature: _____ Date: _____

PERFORMANCE PAYROLL LLC Authorized Signature: _____

This form should be completed even if not electing the ACA Service.

Please email the completed election form to iSolvedACA@performancehcm.com



Exhibit A - Fee Schedule

September 28th:	\$250.00
October 1st – October 15th:	\$500.00
October 16th – November 15th	\$1,000.00
November 16th – December 15th	\$1,500.00
December 15th OR LATER	\$2,500.00

Please email the completed election form to iSolvedACA@performancehcm.com